



**San Juan Island School District Regular Meeting  
Wednesday, July 30, 2025**

5:00 pm Open public meeting, high school library

**MINUTES**

Directors Present: T.J. Heller, John Kurtz, Melanie Hess, Brian Moore, and Barbara Bevens

Superintendent Present: Fred Woods

Admin or Presenter Present: José Domenech

Observers Present: 2 members of the public

Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 5:00 pm



**1.01 Establishment of Quorum** - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, T.J. Heller, John Kurtz, Brian Moore, and Melanie Hess.

**1.02 Pledge of Allegiance** – The Pledge of Allegiance was recited.

**1.03 Approval of Agenda** – There were no changes to the agenda. Director Kurtz moved for approval of the agenda. Director Moore seconded the motion. The agenda was unanimously approved.

**1.04 Public Comment** – There were no public comments.

SUPERINTENDENT

**2.01 Superintendent’s Report (Information)** – Superintendent Fred Woods provided an update on the summer capital projects. He praised Director of Maintenance Facilities, Greg Truesdale, and his team, who have worked hard this summer to get your facilities ready for the start of school in August. Additionally, he stated that the district and school websites are undergoing a change this summer and will look slightly different soon.

CURRICULUM



**3.01 State Report Approval - Minimum Basic Education Requirement (Exhibit)(Action)** – The Board was asked to review and approve the annual Minimum Basic Education state compliance report. Director Moore moved for approval of the report. Director Kurtz seconded the motion. The Board vote was unanimous.

BUSINESS AND OPERATIONS



**4.01 Consent Agenda (Exhibit)(Action)** – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (May) in the amount of

\$1,225,462.57, and eight accounts payable check registers representing General Fund expenditures in the amount of \$155,000.73, Capital Fund expenditures in the amount of \$2,594.88, Associated Student Body expenditures in the amount of \$1,168.95, and Private Purpose Trust Fund expenditures in the amount of \$3,400.00.

Additionally, the Board was requested to approve the minutes from the Regular Board meetings on June 25, 2025 and the finalized agreement with Stuart West Fire Brigade to build a garage on the Stuart Island School grounds. Director Kurtz moved for approval of the consent agenda. Director Heller seconded the motion. The Board vote was unanimous.



**4.02 Approval of Interlocal Agreement with San Juan Island Library District (Exhibit)(Action)** – The Board was asked to review and approve the finalized interlocal agreement with San Juan Island Library District for the Student Access Card program (the draft agreement was approved at the May 28, 2025 meeting). Director Heller moved for approval of the agreement. Director Kurtz seconded the motion. The Board vote was unanimous.

**4.03 Monthly Finance Report (Exhibit)(Information)** – Finance Director Jose Domenech reviewed the June financials for the Board.



**4.04 PUBLIC HEARING: Approval of Resolution 25-007, Resolution Adopting the Fiscal Year 2025-2026 Budget (Exhibit)(Action)** – The Board held a public hearing prior to reviewing the request for approval of the Budget for the school year 2025-2026. The Superintendent recommended approval of the Budget. The public hearing opened at 5:17 pm. There was no public input. The public hearing closed at 5:25 pm. Director Hess moved to approve Resolution 25-007, Resolution Adopting the Fiscal Year 2025-2026 Budget. Director Heller seconded the motion. The Board vote was unanimous.

SCHOOL BOARD



**5.01 Board Policy Changes (Exhibit)(First Reading)** – The Board was requested to review as a first reading the WSSDA-recommended revision to the following board policies:

- 2021 Library Information Technology Programs
- 2023 Digital Citizenship and Media Literacy
- 2230 Transition to Kindergarten

**5.02 Board Policy Changes – Policy Revisions (Exhibit)(Action)** – The Board was asked to review and approve the following WSSDA-recommended revisions to the following board policies:

- 2020 Course Design, Selection, and Adoption of Instructional Materials
- 2022 Electronic Resources and Internet Safety
- 5011 Sexual Harassment of District Staff Prohibited

Director Kurtz moved for approval of the policy revisions. Director Bevins seconded the motion. The Board vote was unanimous.

**5.03 Additional Director Reports (Information)** – Director Heller provided a legislative update, including upcoming dates to be aware of.



**5.04 Approval of 2025-2026 Board Calendar (Exhibit)(Action)** – The Board was asked to review and approve the 2025-2026 board calendar. Director Kurtz moved for approval of the board calendar. Director Hess seconded the motion. The Board vote was unanimous.

ADJOURNMENT

**6.01 Adjournment** - The meeting was adjourned at 5:34 pm.

**Next Meetings:**

**Regular School Board Meeting** – Wednesday, August 27, 2025, high school library



Fred Woods, Superintendent  
Secretary to the Board



Date



Barbara Bevens, Board Chair

