



**San Juan Island School District Regular Meeting**

**Wednesday, June 25, 2025**

5:00 pm Open public meeting, high school library

**MINUTES**

Directors Present: T.J. Heller, John Kurtz, Melanie Hess, Brian Moore, and Barbara Bevens

Superintendent Present: Fred Woods

Admin or Presenter Present: Becky Bell, José Domenech, Kraig Hansen, and Noel Monin

Observers Present: Sarah Werling-Sandwith

Recording Secretary: Diana Fearn

CALL TO ORDER | Convene 5:00 pm

**1.01 Establishment of Quorum** - The regular school board meeting was called to order at 5:00 p.m. at the high school library. A quorum was established with Directors Barbara Bevens, T.J. Heller, John Kurtz, Brian Moore, and Melanie Hess.

**1.02 Pledge of Allegiance** – The Pledge of Allegiance was recited.



**1.03 Approval of Agenda** – There were no changes to the agenda. Director Moore moved for approval of the agenda. Director Hess seconded the motion. The agenda was unanimously approved.

**1.04 Public Comment** – There were no public comments.

SUPERINTENDENT

**2.01 Superintendent's Report (Information)** – Superintendent Fred Woods reported on the progress of the Friday Harbor High School re-siding project. Additionally, he noted that everyone is working hard at the district office, trying to complete projects before their well-deserved summer vacations begin.

BUSINESS AND OPERATIONS



**3.01 Agreement for Stuart West Fire Brigade to Build a Garage on the Stuart Island School Property (Exhibit)(Action)** – The Board was asked to review and approve the exhibited agreement which allowed Stuart West Fire Brigade to build a two-car garage with a catchment water tank and a propane tank on the Stuart Island School property. Director Kurtz expressed concern that a monthly payment of \$50/month for the fire department to use the property was not sufficient to cover the additional costs to the district for items such as landscaping, maintenance, and insurance. Director Heller stated that the monthly cost should adjust with time due to inflation. Fire Chief Noel Monin noted that the commencement date and possession date in the agreement would need to be updated. The Board voted on whether or not to approve the agreement with the understanding that the dates would be updated and Superintendent Woods and Fire Chief Monin would agree to a more appropriate monthly fee to reflect the ongoing cost to the district of upholding the agreement. Director Moore moved for approval of the agreement with the caveats

noted. Director Hess seconded the motion. The agreement was unanimously approved with the understanding that the agreement dates would be updated and Superintendent Woods and Fire Chief Monin would agree to a more appropriate monthly fee to reflect the ongoing cost to the district of upholding the agreement.



**3.02 Consent Agenda (Exhibit)(Action)** – All matters listed under the Consent Agenda are considered by the governing board to be routine and subject to one motion and vote. Directors may request specific items be discussed in more detail or deleted from the Consent Agenda. These items may include the payroll register, accounts payable (AP) check registers, meeting minutes, personnel changes, contracts or grants and other items of business considered routine in nature.

The Consent Agenda included one payroll register (May) in the amount of \$1,160,719.89, and five accounts payable check registers representing General Fund expenditures in the amount of \$99,331.56, Capital Fund expenditures in the amount of \$4,253.28, Associated Student Body expenditures in the amount of \$1,394.44, and voids in the amount of \$2,585.00.

Additionally, the Board was requested to approve the minutes from the Regular and Special Executive Session Board meetings on May 28, 2025, an overnight field trip to Randle, Washington for the five FHHS ASB officers from July 24<sup>th</sup> to 29<sup>th</sup>, and the finalized interlocal agreement with San Juan Island Library District for the student access card program. Also, the Board was requested to approve the 2025-2026 salary schedules for non-represented employees and certificated employees as well as the 2025-2028 San Juan Education Association (SJEA) collective bargaining agreement. Director Heller requested that the finalized interlocal agreement with San Juan Island Library District for the student access card program be removed from the consent agenda, as he was concerned with the amount of student data sharing required in the agreement. Director Moore echoed this concern and stated he would be more comfortable if students and their families were given the option to opt into the program. Director Kurtz moved for approval of the consent agenda with the exception of the interlocal agreement with the San Juan Island Library District. Director Heller seconded the motion. The Board vote was unanimous.

**3.03 Transportation Report (Information)** – Transportation Director Kraig Hansen provided a transportation report to the Board. He noted that this year was typical for the transportation department. The highest number of bus riders in one day was 394 students, but the average number was around 340 students per day. The district purchased two new buses, a primarily grant-funded electric bus, and one diesel bus, which was purchased primarily with insurance funds from a bus that was destroyed.

**3.04 Monthly Enrollment and Finance Report (Exhibit)(Information)** – Finance Director Jose Domenech reviewed the June enrollment and May financials for the Board.

**3.05 Presentation of Preliminary Budget for 2025-2026 (Exhibit)(Information)** – Finance Director Jose Domenech provided the preliminary 2025-2026 budget for the board to review before final approval at the July 30, 2025 regular board meeting.

SCHOOL BOARD



**4.01 Additional Director Reports (Information)** – Director Hess commended the high school staff for their wonderful graduation ceremony. She also shared gratitude for

our incredible local community that provides so much financial help to our graduating seniors. Director Bevens stated that the board had received an email from a community member who had suggestions for improving the graduation ceremony in the future. This email will be shared with Superintendent Woods so that he and the high school administration can discuss it.

**4.02 Review of Draft 2025-2026 Board Calendar (Exhibit)(Information)** – The Board reviewed the draft 2025-2026 board calendar. Director Heller noted the location for the WSSDA annual conference was incorrect.

ADJOURNMENT

**5.01 Adjournment** - The meeting was adjourned at 5:45 pm.

**Next Meetings:**

**Regular School Board Meeting** – Wednesday, July 30, 2025, high school library

Fred Woods, Superintendent  
Secretary to the Board

7/30/2025

Date

Barbara Bevens, Board Chair

